

TOWN OF HERNDON

Enriching the Quality of Life and Promoting a Sense of Community

P.O. Box 427

Herndon, VA 20172

ADDENDUM NO. 2



TO: All Bidders

SUBJECT: IFB 11-01

FOR: Custodial Services for Herndon Police Department

DATE: August 12, 2010

Clarifications of personnel for Custodial Services for Herndon Police Department:

Two people working two shifts for a total of 16 hours of cleaning per day. One of the persons must have supervisory and authoritative ability and speak English fluently.

All other terms and conditions remain unchanged.

Diane Erway, CPPO, CPPB, VCO, VCCO
Purchasing Agent

This addendum is hereby acknowledged and will be considered as part of the original invitation for bid.

Signature

Date

Name of Firm